

Records Management Association of Australia

**Minutes of the
26th Annual General Meeting of the Records Management Association of Australia
Convened at Hobart Grand Chancellor, Hobart, Tasmania
Tuesday 4th September 2001**

The President, Chris Fripp, in the role of Chairman, declared the meeting open at 12:40 p.m.

26.1 Attendance

As per the attendance register

26.2 Motion to Continue

The President, Chris Fripp, addressed concerns in relation to the notification of the Annual General Meeting. The President stated that for no deliberate reason, other than a problem with the old membership database, not everyone received the notification. It appeared that the members most affected were the individual category.

#1/26/01 MOTION

That the meeting may be held in relation to the ordinary agenda items with measures being taken to minimise any injustice caused by any deficiency in notice.

Moved: Kate Walker

Seconded: Rex Hibbert

CARRIED

26.3 Apologies

Lesley Boye, Julie Apps, Chris Adams, Ken Riddley, Andrew Wood, Greg Coleman, Anthony Mohn and Spiros Sarris,

26.4 Proxies

Carmel Harsant, Anthony Mohn, Troy Granzien, Andrew Wood and Julie Apps.

26.5 Minutes of Previous Meeting

26.5.1 Receive the Minutes of Previous Meeting

Due to an oversight, the minutes of the previous meeting were not available for distribution.

#2/26/01 MOTION

That the Federal President circulate the minutes of the previous AGM to members and that they be confirmed at the next AGM.

Moved: Trish Wichmann

Seconded: Kemal Hasandedic	CARRIED 1 Against
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26.6 Business Arising from the Previous Meeting

The President, Chris Fripp, outlined the progress of the Review of the Structure of the Board.
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26.7 Receive the Report of the President on behalf of the Board

#3/26/01	MOTION
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That the Annual Report of the RMAA for the period ending 30 June 2001 be received.

Moved: Chris Fripp

Seconded: Jeanette Inglis

CARRIED

26.8 Financial Report

26.8.1 Receive the Financial Report

#4/26/01	MOTION
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That the Financial Report for the year ending 30th June 2001 be received.

MOVED: Trish Wichmann

SECONDED: Anne Cornish

CARRIED

The Treasurer outlined the report to members.

Key Discussion Points

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|---|
| <ul style="list-style-type: none">• Victorian Administration Assistant• Audit Fees Increase (due to GST/Sybiz/BAS) |
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26.8.2 Adoption of Financial Report

#5/26/01	MOTION
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That the Financial Report for the year ending 30th June 2001 be adopted.

MOVED: Jeanette Inglis

SECONDED: Veronica Pumpa

CARRIED

26.9 Appointment of Auditor

#6/26/01	MOTION
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The Auditor of the Company for the year 2001/2002 be Trevor Little & Co.

MOVED: Kemal Hasandedic

SECONDED: Anne Cumming

CARRIED

26.10 Other Business

Nil

26.11 Declaration of Federal Executive

The Returning Officer, Sharon Hamon advised the Federal Executive for the year 2001/2002.

President	Chris Fripp
Vice President	Trish Wichmann
Executive Secretary	Kate Walker
Treasurer	Thomas Kaufhold
Company Secretary	Kristen Green

26.12 Presentation of Awards

26.12.1 Life Member

The President, Chris Fripp, advised that Life Membership had been awarded to Thomas Kaufhold.

26.12.2 Honorary Member

The President, Chris Fripp, advised that the first Honorary Membership had been awarded to Brand Hoff.

There being no further business, the President declared the meeting closed at 1:22 p.m.

Chris Fripp
President
Date:

Kate Walker
Executive Secretary
Date: