

49TH ANNUAL GENERAL MEETING

MINUTES

DATE: 27 November 2024

TIME: 12.00PM – 1.00PM (AEST)

RECORDS AND INFORMATION MANAGEMENT
PRACTITIONERS ALLIANCE

Advancing and Connecting the Records and Information
Management Profession.

ANNUAL GENERAL MEETING DETAILS			
Date	Wednesday 27 November 2024	Location	Microsoft Teams - Online Meeting
Meeting Opened	Meeting commenced at 12.01pm (AEST)		

MINUTES

ITEM NO	AGENDA ITEM FOR DISCUSSION	PRESENTER(S)
49.1	Attendance	<i>Chair</i>
	<p>Professional Members: Anne Cornish Life MRIM Bonita Kennedy Life ARIM Carolyn Murphy MRIM Chris Simpson Life MRIM David Moldrich Life FRIM David Pryde Life MRIM Deanna Nikolettos ARIM Debra Leigo ARIM Gunta Bajars MRIM Helen Onopko ARIM Jade Reed ARIM John Sim Life MRIM Joy Siller ARIM Julie Carpenter MRIM Lienntje Cornelissen ARIM Linda Shave Life FRIM</p> <p>Non-Voting Members (Do not hold Professional status): Guanmin Hu Jacob Koshy Jeremy Manford Katherine Brooks Katrina Windebank Paris Reddy</p> <p>Non Members: Janine Morris</p> <p>Board Secretariat: Sunshine Craig</p> <p>Staff: Khobi Ryan Lisa Janell Sarah Edwards Tynelle Spinner</p>	
49.2	Apologies	<i>Chair</i>
	Lisa Read White Life FRIM Matt O'Mara FRIM Susannah Tindall ARIM	



49.3	Proxies	<i>Chair</i>										
	<p>Susannah Tindall ARIM proxied her vote to the Chair – Bonita Kennedy Life ARIM.</p> <p>As a quorum had been met in line with Section 8.2.5 of the constitution the meeting continued.</p>											
49.4	Minutes of Previous Meeting – 48	<i>Chair</i>										
	<p>The minutes of the 48th Annual General Meeting were adopted.</p> <p>Moved by: Bonita Kennedy Life ARIM Seconded by: Julie Carpenter MRIM</p>											
49.5	Business Arising from Previous Meeting	<i>Chair</i>										
	<p>NIL</p>											
49.6	Receive the Annual Report from the Chair on the activities of the Company in the Preceding Year	<i>Chair</i>										
	<p>The Annual Report for period ending 30 June 2024 was accepted.</p> <p>Moved by: Bonita Kennedy Life ARIM Seconded by: David Moldrich Life FRIM</p>											
49.7	Financial Report	<i>Paris Reddy</i>										
	<p>The financial report was presented to the meeting by Appointed Director – Finance.</p> <p>The Financial Report and duly audited statements of accounts were accepted.</p> <p>Moved by: Bonita Kennedy Life ARIM Seconded by: David Moldrich Life FRIM</p>											
49.8	Appointment of Auditor for Financial Year 2024-2025	<i>Paris Reddy</i>										
	<p>The appointment of Byrne & Miller be appointed as the auditors for the 2024-2025 financial year was accepted.</p> <p>Moved by: David Pryde Life MRIM Seconded by: Nancy Taia Life MRIM</p>											
49.9	Other Business	<i>Chair</i>										
	<p>NIL received</p>											
49.10	Declaration of Company Board Directors	<i>Chair</i>										
	<p>The Board of Directors for the forthcoming year commencing 1 January 2025 were announced:</p> <table border="0" style="width: 100%;"> <tr> <td>Meryl Bourke Life MRIM</td> <td>David Moldrich Life FRIM</td> </tr> <tr> <td>Julie Carpenter MRIM</td> <td>Matt O’Mara FRIM</td> </tr> <tr> <td>Ruth Edge ARIM</td> <td>Paris Reddy</td> </tr> <tr> <td>Bonita Kennedy Life ARIM</td> <td>Nancy Taia Life MRIM</td> </tr> <tr> <td>Jeremy Manford</td> <td></td> </tr> </table> <p>The declaration of Company Board Directors was accepted.</p>		Meryl Bourke Life MRIM	David Moldrich Life FRIM	Julie Carpenter MRIM	Matt O’Mara FRIM	Ruth Edge ARIM	Paris Reddy	Bonita Kennedy Life ARIM	Nancy Taia Life MRIM	Jeremy Manford	
Meryl Bourke Life MRIM	David Moldrich Life FRIM											
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	Moved by: Bonita Kennedy Life ARIM Seconded by: Petá Sweeney Life FRIM	
49.11	Declaration of Board Executive	<i>Chair</i>
	<p>The Executive Board Committee for the forthcoming year commencing 1 January 2025 were announced:</p> <p>Chair Bonita Kennedy Life ARIM Vice Chair Jeremy Manford Executive Director David Moldrich Life FRIM</p> <p>The Executive Board Committee was accepted.</p> <p>Moved by: Bonita Kennedy Life ARIM Seconded by: Sandra Ennor ARIM</p>	
49.12	General business	<i>Chair</i>
	<p>Opened the floor for questions from attendees.</p> <p>Questions from Janine Morris (Non-Member): Various questions were asked by Janine Morris (Non-Member) regarding RIMPA finances, Board, and staff structure.</p> <p>Response:</p> <ul style="list-style-type: none"> • Communicated to members that RIMPA Global remains financially solvent • A comprehensive review will occur early 2025 to evaluate offerings, expenses, and all aspects of the business to meet the company's financial capabilities • The review is to include but not limited to: <ul style="list-style-type: none"> ○ Viability of membership offerings ○ Board structure and portfolios ○ Equipment and software subscriptions ○ Staff structure and wages <p>Question from Carolyn Murphy MRIM: Could corporate memberships be tailored to incorporate both professional members and other members?</p> <p>Response:</p> <ul style="list-style-type: none"> • The Constitution mandates professional members must hold individual memberships, separate from corporate memberships • Acknowledged concerns regarding this requirement and committed to reviewing the request further <p>A verbatim record of all questions and responses is available to members on request.</p>	
49.13	Close of meeting	<i>Chair</i>
	There being no further business, the Chair declared the meeting closed at 12.30pm (AEST).	