



Minutes of the  
40<sup>th</sup> Annual General Meeting  
MCG

Tuesday 1 September 2015 – 0951 hours

**40.1 Attendance**

Ian Aird, Rebell Barnes, Meryl Bourke, Rachel Bradley, Jennifer Burgess, Suparna Chatterjee, Jennifer Curley, Michelle Dean, Judith Ellis, Paul Fechner, Chris Fripp, Amanda Horsman, Pauline Joseph, Thomas Kaufhold, Kristen Keley, Bonita Kennedy, David Nowland, Debra Prout, David Pryde, Lisa Read-White, Gerard Rooijackers, Janita Stuart, Peta Sweeney, Nancy Taia, Stephen Valentine, Tegan Valentine, Kate Walker.

**40.2 Apologies**

Gunta Bajars, Peter Smith, Anne Cornish, Gavin Parton, Step Ciempka, Kemal Hasandedic.

**40.3 Proxies**

Nil received.

**40.4 Minutes of Previous Meeting**

The Minutes of the 39th Annual General Meeting having been circulated are submitted for confirmation.

It is **Recommended** that the Minutes be taken as read and confirmed.

Rebell Barnes Moved / Thomas Kaufhold Seconded that the Minutes be taken as read and confirmed. CARRIED

**40.5 Business Arising from the Previous Meeting**

Nil

**40.6 Receive the Report from the Chair on the activities of the Company in the preceding year**

It is recommended that the Directors Report for period ending 30 June 2015 be received.

Debra Prout Moved /David Pryde Seconded: That the Directors Report be received for the period 30 June 2015. CARRIED

- 4 meetings – 2 teleconference and 2 face to face
- 47 submissions over previous 12 months
- Average 40 media responses per week (not all appear in media)
- CPD Program – seems to still appear difficult, huge amount of communication – however, just give Kate a call if struggling.

- Acknowledge Branches have been struggling this year (not all, but a lot of them)
  - especially in relation to putting on events and delivering services to the membership.
- Opportunity to thank staff – Kristen (inForum) – 50% of speakers, needs help to identify and move forward. Website – all now in-house (if notice something needs updating let us know), 8 Webinars (average 45 registrations and 40 attendances), Toolkits and Templates available on website – Wendy taken on huge role due to struggling Branches,
- Newsletters – Feedback in relation to size now combined
- Mentoring Program – WA has successful program
- Branches – sub committees for various strategic areas,
- why it is important to be a member, make a commitment to our profession, promote our profession to ensure organisation's understand importance, continue with training and qualifications, alliances (joint accreditation, Statement of Professional Knowledge), careers, youth,
- As a Professional Member, support your local events, complete CPD, mentor, present at events, iQ articles, participate in something you're interested in (passion), share knowledge in webinar, help raise profile of profession and company, networking
- Thanks to CEO.

#### **40.7 Financial Report**

The Board is aware of the substantial loss between 2013 – 2014 and 2014 – 2015 in several areas (notably Membership and Training and Development) and have held specific workshops to develop strategies to increase these areas.

It is **Recommended** that the duly audited statements of accounts be received.

#### **DECISION**

Thomas Kaufhold Moved / Jenny Burgess seconded: That the duly audited statements of accounts be received. CARRIED

#### **40.8 Appointment of Auditor**

It is **Recommended** that Crowe Horwath be appointed for the year ending 30 June 2016.

#### **DECISION**

Rebell Barnes Moved / Jennifer Curley Seconded: CARRIED

#### **40.9 Other Business**

- Judith – Numbers going down in university, ALIA has new grads group, look at having joint grad groups,
- Pauline – Membership (financial burden)

#### **40.10 Declaration of Company Board Directors**

The CEO will announce the Company Board Directors for the forthcoming year.

Debra Prout (Vic)  
Thomas Kaufhold (ACT)  
Rebell Barnes (NSW)  
Jennifer Curley (QLD)  
Lisa Read-White (WA)  
Paul Fechner (SA)  
Gerard Roojakkers (NZ)

#### **40.11 Declaration of Chair and Vice Chair**

The CEO will announce the Chair and Vice Chair for the forthcoming year.

Debra Prout (Chair)  
Jennifer Curley (Vice Chair)

#### **40.12 Close of Meeting**

There being no further business, the Chair of the Board will declare the meeting closed.

**Meeting Closed: 1027**

**Chair of the Board:**

**Date:**

**Chief Executive Officer:**

**Date**