

RIMPA Minutes of Company 46th Annual General Meeting

Meeting called by: Anne Cornish, RIMPA Chief Executive Officer

Chairperson: Thomas Kaufhold, Chair of the Board

Minute taker: Carly Pagotto

Location: GoToMeeting

Meeting opened at: 29th November 2021, 3:30pm AEST

MINUTES

46.1 Attendance

Adelmer Sunga, Adrian Perna, Aileen Davidson, Ally Watson, Anne Cornish, Bonita Kennedy, Camille Peters, Carolyn Atkinson, Charlotte De Malmanche, Chezelle Boevink, Chris Holmes, Chris Simpson, Christopher Colwell, Christopher Foley, David Moldrich, David Pryde, Deanna Nikolettos, Debbie Crudass, Deborah Ophof, Debra Leigo, Demos Gougoulas, Donna-Maree Findlay, Eileen Tannachion, Gary Somerville, Gavin Cooper, Jan Nottingham, Janine Morris, Jeremy Manford, John Sim, John van der Zant, Josephine Marsh, Judith Ellis, Julie Apps, Julie Carpenter, Kaye England, Keith Davis, Leila Lakani, Leisa Gibbons, Linda Shave, Liz , Lucy Schelberg, Lynne Welling, Matt Jordan, Matthew Fry, Melanie Rogers, Meryl Bourke, Michelle Bromley, Michelle Langley, Michelle Page-Cook, Michelle Roigard, Nancy Taia, Paul Fechner, Peta Sweeney, Peter Smith, Peter Williams, Sandra Ennor, Simon Rawson, Susannah Tindall, Thomas Kaufhold, Tim Newbegin, Wayne Spence, Rebell Barnes

Guests: Darryl Dyson & Carly Pagotto

Chair we have reached a quorum with 53 in attendance, 51 are members.

46.2 Apologies

Lorien Mader ARIM, Anna Amoganathan ARIM, Tracey Sim ARIM, Marj Warry, Mike Steemson ARIM, Kat Giles ARIM, Susan Lillywhite ARIM, Stephanie Ciempka-Kaufhold, Maria Kalajic,

46.3 Proxies

Two (2) received – Stephanie Ciempka-Kaufhold appointed Anne Cornish
Anna Amoganathan appointed the chair

46.4 Minutes of previous meeting - 45

The Minutes of the 45th Annual General Meeting held Virtually on GoToWebinar on Tuesday, 13th of October 2020, having been circulated were confirmed.

Motion: That the Minutes of Previous Meeting 44 be adopted.

Moved: Thomas Kaufhold

Seconded: Peter Williams

No objections

46.5 Business arising from the previous meeting

Nil

46.6 Receive the Annual Report from the Chair on the activities of the Company in the preceding year

Overview of the Annual Report provided outlining highlights of the year including:

- How RIMPA has adapted to the COVID environment with the enhancement of software including webinars
- RIMPA posted a small profit and has turned around a series of losses from previous years
- Appointment of Young RIMPA Board and 3 Independent Directors on the Board
- Establishment of Portfolio Leads in line with Strategic Plan
- Return of some face-to-face meetings, including IAM
- Increase of training workshops with expanded offerings from 12-22 offerings

Comment from Peter Williams congratulating Anne & RIMPA Team for assisting in facilitating the highlight mentioned.

Motion: That the Annual Report for 2020/21 be adopted.

Moved: Thomas Kaufhold

Seconded: Ally Watson

Carried: All in favour, no objections

46.7 Financial Report

Financial Report was presented to the meeting by the Company secretary, Darryl Dyson. Refer to page 5 of the annual report.

Question:

Q: Awards cost of \$6,165.00+, what was this made up from?

A: Branch and company awards, organization and consolidation. Darryl to follow up with Nancy with GL breakdown.

Q: Will the government grants for 2021 be carried over to 2022? Are we still eligible for this if RIMPA Live does not go ahead?

A: The government grants are not specific to RIMPA Live, they cover all events. As long as we are holding regional events in 2022, we will remain eligible for government grants.

If grants are unavailable due to cancelling events in result of lockdowns etc., HR expenses like staffing costs will need to be reviewed.

Moved: Thomas Kaufhold

Seconded: Peta Sweeney

Carried: All in favour, no objections

46.8 Declaration of Company Board Directors for the forthcoming year

- ACT: Thomas Kaufhold
- NSW: Rebell Barnes
- QLD: Peta Sweeney
- SA/NT: Bonita Kennedy
- VIC/TAS: John Sim
- WA: Carolyn Atkinson
- Independent Director: Julie Apps, Jeremy Mansford and Peter Williams

Moved: Thomas Kaufhold

Seconded: Nancy Taia

Carried: All in favour, no objections

46.9 Declaration of Board Executive for forthcoming year

Thank you to David Pryde for all his hard work, enthusiasm and commitment as a Board Member and member of the Executive.

- Thomas Kaufhold
- Peta Sweeney
- Bonita Kennedy

Bonita Kennedy was appointed by the Board in a meeting following the AGM which was announced to members via email.

Motion: That the Board Executive be adopted.

Moved: Thomas Kaufhold

Seconded: Deanna Nikolettos

Carried: All in favour, no objections

46.10 Other business

46.10.1 Revised Constitution

The revised Constitution which was circulated amongst members on the 14th of September 2021. Matters were raised in relation to wording and grammar which have been rectified. Summary of the changes discussed included:

- Acknowledgement of Janine Morris who worked on Governance Portfolio
- Amendment of title of General Manager to CEO

- Consistent wording company
- Clarity around membership and who can become a member
- Compliance regarding privacy provisions
- AGM – adding virtual meetings
- Board responsibilities and sub-committees, expanding min/max directors
- Chapter 9 included minor grammatical changes and the addition of the right of appeal when misconduct occurs
- Chapter 10 included minor grammatical changes

Question: When will the Constitution be reviewed?

Answer: An internal review to be made every 12 months. External review to be made bi-annually, however amendments will be made as required.

Motion: That the Revised Constitution be adopted.

Moved: Peter Williams

Seconded: Nancy Taia

Carried: All in favour, no objections

46.11 General business

Nil

46.12 Close of meeting

47 There being no further business - Thomas Kaufhold declared the AGM meeting closed 3:38pm (AEST).